



Arizona Interscholastic Association, Inc.

2009 AIA State Swim & Dive

TOURNAMENT GUIDE

Schedule, Rules, Regulations, Instructions

AIA State Tournament Coordinator

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Member Schools Participating in Swim & Dive

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1A/2A/3A Conference

Bourgade
Canyon State
Coolidge
Desert Christian
Florence
Gilbert Christian
Phoenix Christian
Phoenix Country Day
Pusch Ridge
San Tan Foothills
Scottsdale Christian
Sedona Red Rock
St. Augustine
St. Gregory
Surrey Garden
Tanque Verde
Valley Christian
Wickenburg

4A Conference

Division I

Desert Sky

Apache Junction
Cactus Shadows
Campo Verde
Combs
McClintock
Poston Butte
Queen Creek
Saguaro

Kino

Cienega
Desert View
Marana
Nogales
Sahuaro

Sonoran

Canyon del Oro
Catalina Foothills
Flowing Wells
Pueblo
Sabino
Vista Grande

Western Sky

Apollo
Glendale
Independence
Moon Valley
Prescott
Shadow Mountain
Sunnyslope

West Valley

Agua Fria
Bradshaw Mountain
Copper Canyon
Dysart
Peoria
Raymond Kellis
Sunrise Mountain

4A Conference

Division II

Black Canyon

Cactus
Cortez
Greenway
Paradise Valley
Thunderbird
Washington

East Sky

Arcadia
Coronado
Higley
Maricopa
Norte Dame Prep
Seton Catholic
Tempe
Williams Field

Gila

Amphitheater
Catalina
Cholla
Douglas
Palo Verde
Rio Rico
Sahuarita
Santa Rita

Grand Canyon

Coconino
Flagstaff
Mingus Union
Mohave
Page
Sinagua

Skyline

Buckeye
Desert Edge
Liberty
Sierra Linda
Shadow Ridge
Verrado
Youngker

5A Conference

Central

Basha I
Corona del Sol I
Dobson I
Gilbert I
Highland I
Mesquite I
Mtn. View Mesa I

Desert Valley

Chaparral II
Desert Mountain II
Horizon II
North Canyon I
Pinnacle II
St. Marys

Desert West

Centennial II
Ironwood II
La Joya II
Millennium II
Tolleson II
Westview II

East Valley

Casa Grande I
Desert Ridge I
Marcos de Niza II
Mountain Pointe I
Perry II
Skyline I
Westwood I

Fiesta

Brophy I
Chandler I
Desert Vista I
Hamilton I
Mesa I
Red Mountain I
Xavier I

5A Conference

Gila Valley

Cibola II
Gila Ridge II
Kofa I
Lake Havasu II
San Luis I
Yuma II

Metro

Camelback II
Central II
North I

Northwest

Barry Goldwater II
Boulder Creek II
Deer Valley II
Kingman II
Mountain Ridge I
O'connor II
Valley Vista II
Willow Canyon

Southern

Buena I
Ironwood Ridge II
Mt. View-Marana II
Rincon II
Salpointe I
Sunnyside II
Tucson I



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Site:	Kino Aquatics Center		
10/16/09	Girls/Boys 1A/2A/3A Diving	Dive Tank	10:00 a.m.
10/16/09	Girls/Boys 1A/2A/3A Swimming	Lane Pool	1:00 p.m.
10/17/09	1A/2A/3A Swimming	Lane Pool	1:00 p.m.
Site:	Kino Aquatics Center		
10/30/09	Girls 4A Division II Diving	South Dive Tank	1:00 p.m.
10/30/09	Girls 4A Division I Diving	South Dive Tank	1:00 p.m.
10/31/09	Boys 4A Division II Diving	South Dive Tank	1:00 p.m.
10/31/09	Boys 4A Division I Diving	South Dive Tank	1:00 p.m.
10/30/09	4A Division II Swimming	South Competition Pool	2:00 p.m.
10/30/09	4A Division I Swimming	North Competition Pool	2:00 p.m.
10/31/09	4A Division II Swimming	South Competition Pool	2:00 p.m.
10/31/09	4A Division I Swimming	North Competition Pool	2:00 p.m.
Site:	Kino Aquatics Center		
11/06/09	Girls 5A Division II Diving	South Dive Tank	1:30 p.m.
11/06/09	Girls 5A Division I Diving	South Dive Tank	10:00 a.m.
11/07/09	Boys 5A Division II Diving	South Dive Tank	1:30 p.m.
11/07/09	Boys 5A Division I Diving	South Dive Tank	10:00 a.m.
11/06/09	5A Division II Swimming	South Competition Pool	12:00 p.m.
11/06/09	5A Division I Swimming	North Competition Pool	12:00 p.m.
11/07/09	5A Division II Swimming	South Competition Pool	12:00 p.m.
11/07/09	5A Division I Swimming	North Competition Pool	12:00 p.m.

See the following pages for detailed information pertaining to warm-ups and coaches meetings



2009 AIA State Swim & Dive Tournament Schedule

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4A Division I/4A Division II Deck Credential Distribution

Credentials will be distributed at a Head Swim Coaches meeting on **Wednesday, October 28, 2009 at 7:00 p.m. at the AIA Office.**

When school swimmers and divers arrive at the pool facility, they must have their credentials clearly visible around their neck to receive admittance and (except when swimming/diving) to be on the deck.

Head Coaches who cannot attend the coach's pre-meet meeting may pick up their credential packet at 11:30 Friday morning at the main pool entrance.

- Swimmers and coaches will not be allowed in the complex until 12:45 a.m. (Friday) or 12:45 p.m. (Saturday).

Notes

- In the preliminaries and finals, the **Girls** will compete first
- Awards will be presented immediately following each Championship final. (except relays)

4A Swim Team Coaches Pre-Meet Coaches Meeting: Head Coaches of swim teams will meet on Wednesday evening at the AIA for their pre-meet meeting. Coach and swimmer credentials will be distributed at this meeting. The meeting will start at 7:00 p.m. on **October 28, 2009** in the AIA Office Board Room.

4A Dive Team Coaches: Dive coaches and their divers will enter the Kino Aquatics Center through the team entrance. **All dive coaches/divers will receive their deck credentials from their school head swim coach.**

Note: The name of the diving coach must be listed on the team information credential request form that the Head Coach for each school team is required to complete for deck credential lists.



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4A Diving Schedule

Friday, Oct. 30, 2009

Check in: 11:45 a.m.

Girls DI & DII Warm-up: 11:45 – 1:00 p.m.

Coaches Meeting: 12:45 – 12:50 p.m.

Girls DI & DII Competition: 1:00 p.m.

Saturday, Oct. 31, 2009

Check in: 11:45 p.m.

Boys DI & DII Warm-up: 11:45 – 1:00 p.m.

Coaches Meeting: 12:45 – 12:50 p.m.

Boys DI & DII Competition: 1:00 p.m.

Division I and **Division II** Dive Competition will take place at the South Dive Tank

4A Swimming Schedule

Friday, Oct. 30, 2009

Check-in: 12:45

Coaches Meeting: 1:00 p.m.

Warm-up: 12:45 – 2:00 p.m.

Competition: 2:00 p.m.

Saturday, Oct. 31, 2009

Check in: 12:45 p.m.

Coaches Meeting: 1:00 p.m.

Warm-up: 12:45 – 2:00 p.m.

Competition: 2:00 p.m.

Division I Swim Competition will take place in the North Competition Pool
Division II Swim Competition will take place in the South Competition Pool



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1A/2A/3A

Deck Credential Distribution

Southeast Pool Gate:

- Only officials may be on the pool deck before indicated team check in times.

Notes

- In the preliminaries and finals, the **Girls** will compete first
- Swimmers/divers/coaches must wear their deck pass credential visibly around their neck (except when in competition) to be in the deck area reserved for competition, coaches and team camps.
- Awards will be presented immediately following each Championship final.

Swim Team Coaches: Check-in is from 11:00 a.m. to 11:30 a.m. at the main pool entrance. Head Coach will receive the swim team's credentials there.

Dive Team Coaches: Check-in is from 9:30 to 9:45 a.m. at the southeast gate. . Dive Coach will receive the dive coach's and team's diver credentials at the check-in gate. **The names of the diving coaches should be listed on the team information forms.**

1A/2A/3A Diving Schedule

Friday, Oct. 16, 2009

Check in: 8:30 a.m.

Diver Warm-up: 9:00 – 10:00 a.m.

Competition (Girls/Boys): 10:00 a.m.

1A/2A/3A Swimming Schedule

Friday, Oct. 16, 2009

Teams enter facility: 11:00 a.m.

Coaches Meeting: 12:15 p.m.

Warm-up: 11:30 a.m.– 12:45 p.m.

Competition: 1:00 p.m.

Saturday, Oct. 17, 2009

Teams enter facility: 11:00 a.m.

Coaches Meeting: 12:15 p.m.

Warm-up: 11:30 a.m.– 12:45 p.m.

Competition: 1:00 p.m.



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5A Division I/5A Division II Deck Credential Distribution

Credentials will be distributed at the Head Swim Coaches meeting on **Wednesday, November 4, 2009 at 7:00 p.m. at the AIA Office.**

When school swimmers and divers arrive at the pool facility, they must have their credentials clearly visible around their neck to receive admittance and (except when swimming/diving) to be on the deck.

Head Coaches who cannot attend the coaches pre-meet meeting may pick up their credential packet @ 11:30 a.m. Friday morning.

To Accommodate ASU Swim Team Practice

- Swimmers and teams will not be allowed on the deck area until 10:45 a.m. (Friday) and (Saturday).

Notes

- In the preliminaries and finals, the **Girls** will compete first
- Awards will be presented immediately following each Championship final. (except relays)

5A Swim Team Coaches Pre-Meet Coaches Meeting: Head Coaches of swim teams will meet on Wednesday evening at the AIA for their pre-meet meeting. Coach and swimmer credentials will be distributed at this meeting. The meeting will start at 7:00 p.m. on November 4, 2009 in the AIA Office Board Room.

5A Dive Team Coaches: All dive coaches/divers will receive their deck credentials from their school head swim coach. No credentials will be available at the team entry gate.

Note: The name of the diving coach must be listed on the team information credential request form that the Head Coach for each school team is required to complete for deck credential lists.



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5A Diving Schedule

Friday, Nov. 6, 2009

Check in: 8:30 a.m.

Girls DI Warm-up: 9:00 – 10:00 a.m.

Coaches Meeting: 9:45 a.m.

Girls DI Competition: 10:00 a.m.

Girls DII Warm-up: 12:30 – 1:30 p.m.

Coaches Meeting: 1:15 p.m.

Girls DII Competition: 1:30 p.m.

Saturday, Nov. 7, 2009

Check in: 8:30 a.m.

Boys DI Warm-up: 9:00 – 10:00 a.m.

Coaches Meeting: 9:45 a.m.

Boys DI Competition: 10:00 a.m.

Boys DII Warm-up: 12:30 – 1:30 p.m.

Coaches Meeting: 1:15 p.m.

Boys DII Competition: 1:30 p.m.

Division I Dive Competition will take place at the South Dive Tank

Division II Dive Competition will take place at the South Dive Tank

5A Swimming Schedule

Friday, Nov. 6, 2009

Check-in: 10:45 a.m.

Coaches Meeting: 11:00 a.m.

Warm-up: 10:45 – 12:00 p.m.

Competition: 12:00 p.m.

Saturday, Nov. 7, 2009

Check-in: 10:45 a.m.

Coaches Meeting: 11:00 a.m.

Warm-up: 10:45 – 12:00 p.m.

Competition: 12:00 p.m.

Division I Swim Competition will take place in the North Competition Pool

Division II Swim Competition will take place in the South Competition Pool



REGION TOURNAMENT DIRECTOR INFORMATION

Note: Coaches do not enter dive event participants through directathletics. Diving entries instructions are on pages 16-18.

1. All 4A and 5A Region Swim Meet entries, as well as the individual school entries for the 1A/2A/3A AIA State Meet, shall be submitted online at www.directathletics.com.
2. **4A Swimming Entries (including relays):**
 - The www.directathletics.com website will open for 4A swimming entries on Tuesday, October 6, 2009 and will remain open for 4A entries until 6:00 p.m., Tuesday, October 20, 2009.
3. **5A Swimming Entries (including relays):**
 - The www.directathletics.com website will open for 5A swimming entries on Tuesday, October 13, 2009 and will remain open for 5A entries until 6:00 p.m., Tuesday, October 27, 2008.
4. **1A/2A/3A Swimming Entries (including relays):**
 - The www.directathletics.com website will open for 1A/2A/3A swimming entries on Tuesday, September 29, 2009 and will remain open for 1A/2A/3A entries until 6:00 p.m., Tuesday, October 13, 2009.
5. Directions for coaches to utilize Directathletics online entry process will be at the end of the Swim/Dive tournament guide.
6. All 4A and 5A Region Meets will need to use the **Hytex Swim Meet Manager Program** to send their results via email to the [state swim meet computer manager](mailto:state_swim_meet_computer_manager) for their conference.
7. Each 4A region meet computer manager must email Steve Ducey (tournaments@aiaonline.org), the 4A State Computer Meet Manager, with the following information by 6:00 p.m. on Tuesday, September 29, 2009 and include:
 - a. Region computer manager's name
 - b. Region name
 - c. Region computer manager's e-mail address, cell phone, home phone

Steve Ducey needs this information so he can communicate with the region meet computer operators prior to the region meet and on Saturday concluding the region swim meets if he is having problems getting meet data results from each of the ten 4A region swim meets.
8. Each 5A region meet computer manager must email Steve Ducey (tournaments@aiaonline.org), the 5A State Computer Meet Manager, with the following information by 6:00 p.m. on Tuesday, Oct. 13, 2009 and include:
 - a. Region computer manager's name
 - b. Region name
 - c. Region computer manager's e-mail address, cell phone, home phone

Steve Ducey needs this information so he can communicate with the region meet computer operators prior to the region meet and on Saturday concluding the region swim meets if he is having problems getting meet data results from each of the eight 5A region swim meets.
9. Remind swim and diving coaches and/or representative from each school in your region to download a copy of this tournament guide from the AIA website at:
http://www.aiaonline.org/athletics/tournament_guides.php



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10. The 4A and 5A region meet computer managers must report via email the results of their regional swim events immediately following the meet. Send the Hytek recorded region meet results by email to:
 - a. 4A - Steve Ducey (tournaments@aiaonline.org) 602-803-0936, 4A State Computer Meet Manager.
 1. 4A region meet results must be reported by 8 p.m. on Saturday, Oct. 24, 2009
 - b. 5A - Steve Ducey (tournaments@aiaonline.org) 602-803-0936, 5A State Computer Meet Manager.
 1. 5A region meet results must be reported by 8 p.m. on Saturday, Oct. 31, 2009Results **MUST** be sent in **HYTEK's Meet Manager Program** Database Backup format and delivered via email. Call Steve Ducey, AIA State Computer Meet Manager, at least one week prior to the region meet, to work out any details or problems.
11. The 4A and 5A region meet diving directors must email the region meet diving results (**note: do not send individual dive sheets**) to Kristin Pruett by 8:00 p.m. on Saturday evening following the conclusion of the region meet and include:
 - a. Complete diving results; Email: azmdiveteam@cox.net

MEDIA CREDENTIAL POLICY

AIA has a Media Credential Policy that needs to be followed to protect the proprietary rights of the Association and to protect the student-athletes and coaches at region and state tournament events. The following link (http://aiaonline.org/news/press_center.php) is to the AIA Media Center which houses the AIA Media Credential Form and the AIA Approved Media List (those that have requested and been granted AIA media credentials). Please download the AIA Media Credential Form and should a media member need access that is not on the media list, they will need to sign off on the form. Please print out several of the Media Credential Forms so each media outlet fills out its own form. Should the media member refuse to sign off on the form, they will not be granted access to the region or state tournament event you're hosting.

At the conclusion of the event, please fax or mail those forms to the AIA so that we may follow up and credential those people the approved media list will be updated as forms are received and processed. Please download the AIA Approved Media List (which is constantly being updated) so that those members of the media that are already approved may be granted access. Please note that some members of the media might show up with Freelance Credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA Media Credential.



SCORE REPORTING - STATE COMPUTER MEET MANAGER

Results at the conclusion of day one of the state tournament(s), and the overall end of the state tournament(s), must be emailed to Brian Bolitho at the AIA immediately to ensure proper posting on the AIA website

Brian Bolitho **AIA Sports Information** bbolitho@aiaonline.org

2009 ADMISSION PRICE

Kino Aquatic Complex: \$5.00

FREE ADMISSION

Children five or under

Swim meet participants (must wear participant deck pass)

Swim/Dive Coaches (must wear coaches deck pass)

All tournament meet workers (must wear event worker pass)

U.S. Swim Officials (in uniform)

Media with proper credentials

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

Photo ID required for AIA Pass Holder and all AIA Complimentary Passes

PARKING

Kino Aquatic Center:

- Parking is available in the lot on the east side of the swimming complex, the church north of the pool, the field west of the pool and street parking east of the complex.

CONCESSIONS

Concessions will be available at a concessions area at the west end stairway location at deck level. No food or drinks are allowed on the deck by coaches or participants.

HOSPITALITY ROOM

A hospitality room has been arranged for State Swim Meet officials, timers and event workers only. Due to excessive cost, the hospitality area is not available, nor open, for coaches or state swim meet participants.



GENERAL INSTRUCTIONS – All Participating Teams

Before the Meet

- Qualifier by event sheets for the AIA 4A & 5A, Division I and II, State Swim & Dive Preliminaries and Championships will be available on the brackets section of the AIA website, Sunday following the completion of region meets, at: <http://www.aiaonline.org/athletics/brackets.php>.
- Event sheets for the AIA 1A/2A/3A State Swim & Dive Preliminaries and Championships will be available on the brackets section of the AIA website, Wednesday evening following the close of entries, at: <http://www.aiaonline.org/athletics/brackets.php>.
- For up-to-date information about the meet, check the updated information in the 2009 AIA State Swim & Dive Tournament Guide at http://www.aiaonline.org/athletics/tournament_guides.php.
- Websites may link to the AIA Brackets page for your visitors to view the heat sheets and results at <http://www.aiaonline.org/athletics/brackets.php>.
- Heat sheets will be provided to coaches at the Friday coaches meeting.

During the Meet

- Rules shall be those of the current edition of the NFHS Swimming & Diving Rule Book, the AIA Constitution and Bylaws, and these tournament instructions.
- The Kino Aquatic Center prohibits food and drinks on the pool deck. Do not plan to bring coolers filled with food and drinks on the deck. NO GLASS containers may be brought on the pool deck or into the spectator seating areas.
- Small dressing rooms will be available. There are no lockers or towels provided for participants in this meet.
- Neither the AIA nor the host site is responsible for lost or stolen articles.



GENERAL INSTRUCTIONS – All Participating Teams (continued):

- In order to provide swimmers and divers with the best possible competitive environment, admission to the deck will be limited to credentialed athletes, coaches and meet officials. The following rules will apply to the deck passes:
 - All individual qualifiers (swimming and diving) will automatically receive credentials.

Note: Team Head Coach must submit Team Deck Credential Form to **David Hines, AIA State Tournament Coordinator**, on or before 10:00 a.m. on the Monday preceding the state swim/dive meet. (see conference level credential request forms on pages 20, 21 and 22.

- **Misuse of credentials will result in confiscation and ejection of the non-participant swimmer/coach from the swimming meet facility.**
- In each race the girls will compete first followed by the boys.
- Awards will be as noted in the AIA Constitution and Bylaws. The 4A/5A awards for swimming will be presented on deck immediately following each Championship final. (except relays)
- No parents or other spectators will be allowed on the east deck for award presentation or photography.
- No chairs are available at the state tournament site. Coaches should bring their own chairs.
- No commercial tents (large rented tents installed by outside vendors) will be permitted.
- Portable, non-commercial, tents will be permitted.



PROGRAMS AND SOUVENIRS

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs. *Sale or distribution of AIA State Tournament related game programs, t-shirts or any other souvenirs by any individual or company other than the Kukulski Brothers at any AIA State Tournament playoff site or game is prohibited.*

Tournament programs, t-shirts, caps, etc. will be available at the AIA State Swim/Dive Championships. The Kukulski Brothers sales booth will be located at the west deck area.

A swimming and diving equipment vendor will be on site at the Kino Aquatic Complex next to the Kukulski Brothers State Tournament Souvenir Booth.

The Kukulski Brothers will have a photographer on deck for all award presentations. Digital photographs will be available for order from a Kukulski Brothers sponsored website. Please call Dave Kukulski or Dan Kukulski at 480-921-1975 if you have any questions regarding the purchase of meet photographs or stop at their souvenir booth for more information.

Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding AIA Souvenirs or Digital Photography



GENERAL INSTRUCTIONS – Diving Participants

4A Diving: The top four finishers in each region will advance to the State Championship

Method for coaches of state qualified 4A Division I and II divers to enter and send Kristin Pruett their divers information and dive selections:

- Dive coaches should log onto the EZ Meet website and down load the Dive Sheet Verifier at the following website: <http://diverline.com/EZMeet>.
 - Go to this website; on the left side of the page, click on the HS Dive Verifier link.
 - When that page comes up, scroll down and click on the HS 2005-2006 link.
 - On the next page that comes up, click High School Dive Sheet Verifier, Excel 5.0.
 - Open the file and save the Excel document that comes up. From here enter all the divers' lists. Coaches can enter and save just as they would any Excel document.
 - If a coach has a difficulty pulling up this entry form and saving it for entries, please call **Kristin Pruett** (602-885-3930), the State Diving Competition Director, or e-mail her at azmdiveteam@cox.net
- Coaches need to fill out the top of the form as completely as possible, including divers gender, and the event box on the entry form should read as follows: "State Dive Meet, Div I (or II)."
- **Included in the check-in process at the 4A State Dive Meet, divers and coaches will sign their entry forms verifying that the list is in compliance with the 2009-2010 rules book.**
 - **Once a diver signs off on their dive verifier sheet, no changes in the dive selection by the diver or coach will be allowed.**
 - **Divers will not be allowed to practice off the board until their dive verifier sheet is signed**
 - **No changes will be made after the designated check in time.**
- In the email to **Kristin Pruett**, coaches should include the following in their contact information: coach's name, day phone, night phone, email and anything else needed for Kristin to get in contact with them.
- Email all Division I and II entry forms to **Kristin Pruett** as an attachment in an email azmdiveteam@cox.net.
- Entry forms *must* be received via email, **no later than 8 a.m. on Monday, Oct. 26 , 2009.**
- **Only diving coaches of 4A Division I and II divers that qualified for state diving competition through their regional competition will enter their divers by this method.**



GENERAL INSTRUCTIONS – Diving Participants (continued)

1A/2A/3A State Diving: Each school can enter four (4) divers in the State Championship diving event.

Method for coaches of 1A/2A/3A school divers to enter and send Kristin Pruett their divers information and dive selections:

- Dive coaches should log onto the EZ Meet website and down load the Dive Sheet Verifier at the following website: <http://diverline.com/EZMeet>.
 - Go to this website; on the left side of the page, click on the HS Dive Verifier link.
 - When that page comes up, scroll down and click on the HS 2005-2006 link.
 - On the next page that comes up, click High School Dive Sheet Verifier, Excel 5.0.
 - Open the file and save the Excel document that comes up. From here enter all the divers' lists. Coaches can enter and save just as they would any Excel document.
 - If a coach has a difficulty pulling up this entry form and saving it for entries, please call **Kristin Pruett** (602-885-3930), the State Diving Competition Director, or e-mail her at azmdiveteam@cox.net
- Coaches need to fill out the top of the form as completely as possible, including divers gender, and the event box on the entry form should read as follows: "State Dive Meet, 1A/2A/3A"
- **Included in the check-in process at the 1A/2A/3A State Dive Meet, divers and coaches will sign their entry forms verifying that the list is in compliance with the 2009-2010 rules book.**
 - **Once a diver signs off on their dive verifier sheet, no changes in the dive selection by the diver or coach will be allowed.**
 - **Divers will not be allowed to practice off the board until their dive verifier sheet is signed**
 - **No changes will be made after the designated check in time.**
- In the email to **Kristin Pruett**, coaches should include the following in their contact information: coach's name, day phone, night phone, email and anything else needed for Kristin to get in contact with them.
- Email all entry forms to **Kristin Pruett** as an attachment in an email azmdiveteam@cox.net.
- **Entry forms *must* be received via email, no later than 8 a.m. on Monday, Oct. 12, 2009.**



GENERAL INSTRUCTIONS – Diving Participants (continued)

5A Diving:

Method for coaches, of state qualified 5A Division I and II divers to enter and send Kristin Pruett their divers information and dive selections:

- Dive coaches should log onto the EZ Meet website and down load the Dive Sheet Verifier at the following website: <http://diverline.com/EZMeet>.
 - Go to this website; on the left side of the page, click on the HS Dive Verifier link.
 - When that page comes up, scroll down and click on the HS 2005-2006 link.
 - On the next page that comes up, click High School Dive Sheet Verifier, Excel 5.0.
 - Open the file and save the Excel document that comes up. From here enter all the divers' lists. Coaches can enter and save just as they would any Excel document.
 - If a coach has a difficulty pulling up this entry form and saving it for entries, please call **Kristin Pruett** (602-885-3930), the State Diving Competition Director, or e-mail her at azmdiveteam@cox.net
- Coaches need to fill out the top of the form as completely as possible, including divers gender, and the event box on the entry form should read as follows: "State Dive Meet, Div I (or II)."
- **Included in the check-in process at the 5A State Dive Meet, divers and coaches will sign their entry forms verifying that the list is in compliance with the 2009-2010 rules book.**
 - **Once a diver signs off on their dive verifier sheet, no changes in the dive selection by the diver or coach will be allowed.**
 - **Divers will not be allowed to practice off the board until their dive verifier sheet is signed**
 - **No changes will be made after the designated check in time.**
- In the email to **Kristin Pruett**, coaches should include the following in their contact information: coach's name, day phone, night phone, email and anything else needed for Kristin to get in contact with them.
- Email all Division I and II entry forms to **Kristin Pruett** as an attachment in an email azmdiveteam@cox.net.
- Entry forms *must* be received via email, **no later than 8 a.m. on Monday, Nov. 2, 2009.**
- **Only diving coaches of 5A Division I and II divers that qualified for state diving competition through their regional competition will enter their divers by this method**



GENERAL INSTRUCTIONS – Swimming Participants

4A Swimming: Each region champion, plus the top 19 times swum, in the finals of the region meet, except event number five (one meter dive), where the top four will advance to the state championship in each individual event and relay. If a contestant who qualified for the state meet is unable to participate because of illness or for any other reason, no contestant shall be certified to take his/her place in the state meet.

- Qualifier by event sheets for the AIA 4A Division I and II, State Swim & Dive Preliminaries and Championships will be available on the brackets section of the AIA website, Sunday following the completion of region meets, at: <http://www.aiaonline.org/athletics/brackets.php>.
- 4A Coaches meeting will be held on Wednesday, October 28, 2009 at 7:00 p.m. at the AIA Office.
- All swimmers will enter the pool through the east entrance. Swimmers must have their deck passes on to enter through the east entrance and to go onto the competition deck.

1A/2A/3A Swimming: Each 1A/2A/3A school may enter four individuals in each event while complying with the individual limitations on total events allowed according to National Federation rules. If a contestant qualifies to advance during the pre-liminary race at the state meet, but is unable to participate because of illness or for any other reason, no contestant shall be certified to take his/her place in the state finals.

1A/2A/3A Coaches meeting will be held on the deck at the state swim site on Friday, October 16, 2009 at 12:15 p.m. .

5A Swimming: Each region champion, the next fastest times, as swum in the region finals to fill a field of 24 swimmers, plus outside qualifiers will advance to the state meet.

- Qualifier by event sheets for the AIA 5A Division I and II, State Swim & Dive Preliminaries and Championships will be available on the brackets section of the AIA website, Sunday following the completion of region meets, at: <http://www.aiaonline.org/athletics/brackets.php>.
- 5A Coaches meeting will be held on Wednesday, November 4, 2009 at 7:00 p.m. at the AIA Office.
- All swimmers will enter the pool through the east entrance. Swimmers must have their deck passes on to enter through the east entrance and to go onto the competition deck.

Note: In the event of a conflict between NFHS rules and the Conference rules, the Conference rules prevail.



Relay Entries

- Relays at the regional qualifying tournaments shall be competed as timed final events.
- National Federation Swimming Rule Book, 3.2.3. In relay events, 8 individuals may be designated and it shall not count as an entry unless the competitor actually competes in the event. Any of the 8 individuals may swim in the prelims, swim-offs and/or finals provided he/she does not exceed the permitted entries for the meet.
- Relay entries will be done online at www.directathletics.com. State relay participants must be declared at www.directathletics.com by:
 - 4A Conference by 6:00 p.m. on Tuesday, Oct. 27, 2009. **Relay entry window for state relays opens Sunday, October 25, 2009.**
 - 5A Conference by 6:00 p.m. on Tuesday, Nov. 3, 2009. **Relay entry window for state relays opens Sunday, November 1, 2009.**
 - **Designation of the actual four relay swimmers will be declared at the blocks with the timer**
- **No adjustments after submission deadline for relay entries will be permitted. Coaches are encouraged to list more than four swimmers on relay entries, to prevent a disqualification.**
- The swimmers for relays at the state championship are not required to be the same as those listed for regional meets.
- **The leadoff swimmer for each relay team will declare the four relay swimmers with their lane timer at the blocks prior to the swim.**



KINO AQUATIC CENTER

**848 North Horne
Mesa, AZ 85203**

DIRECTIONS

From the 60 Freeway (Superstition):

Exit at Stapley Drive

North to Brown Rd.

Turn West on Brown Rd. to Horne (½ mile)

Turn South on Horne to pool (west side of street)

From the 202 Freeway (Red Mountain)

Exit at Country Club Drive

South to Brown Rd.

Turn East on Brown Rd. to Horne (1 ½ miles)

Turn South on Horne to pool (west side of street)

PARKING

1A/2A/3A MEET (October 16 & 17, 2009)

- School parking lot
- Church parking lot (north of pool)
- Street parking (9th pl, 10th st, 10th pl, Fairfield, Fountain) east of pool.

4A & 5A MEET (October 30 & 31, 2009 -- November 6 & 7, 2009)

- Church parking lot (north of pool)
- Field parking (south of pool – entrance thru church parking lot)
- Street parking (9th pl, 10th st, 10th pl, Fairfield, Fountain) east of pool.



STEP 1 - Setting up Your Online Roster

Each coach must have a DirectAthletics username and password for his/her school. If you don't know your username and password, you will be able to create one or retrieve your existing account by following the instructions below.

If you already have a DirectAthletics account for your Swimming team, and know your username and password....	If you do NOT know your username and password....
1) Go to www.directathletics.com 2) In the login box, enter your username and password and click Login. (Remember that your password is case-sensitive)	1) Go to www.directathletics.com 2) Click on the link "New User? Click HERE". 3) Follow onscreen instructions. You will be able to create an account online or retrieve forgotten information for an existing account. 4) Make sure you create a HIGH SCHOOL team

STEP 2 - Setting up Your Online Roster

If you already have your roster in Hy-Tek's TEAM MANAGER...	If you do NOT already have your roster in Hy-Tek TEAM MANAGER...
1) Click the green "Upload from TEAM MANAGER" button at the top of the roster screen. 2) Follow onscreen instructions to export your TEAM MANAGER athletes in a .hy3 file. 3) Upload the .hy3 file. 4) Confirm the athletes to be added to your roster. 5) Click Submit to finalize the additions.	1) Click the green "Add Athletes" button at the top of the roster screen. 2) Enter the number of athletes you would like to add (this can be an estimate. You can always add more later) 3) Fill out the form with your athletes' names and school year. 4) Click Submit to finalize the additions.

NOTE: You can add, edit or delete athletes on your roster at any time by clicking the TEAM tab.

STEP 3 - Submitting Online Meet Entries

Once your athletes are added to your online DirectAthletics roster, you must submit your meet entries.

- 1) In the HOME tab (under Upcoming Meets) or in the SCHEDULE tab, click the "Enter" link next to the meet.
- 2) Follow onscreen instructions for submitting your entries. You will see a running tally of your entries on the right side of your screen.
- 3) When you are finished with your entries, click the "Finish" link.
- 4) You will see a list of your current, submitted entries. Click the appropriate link to receive an EMAIL confirmation or a PRINTABLE confirmation.
- 5) To edit your existing entries, click the blue Edit Entries button next to the meet name on your Upcoming Meets or complete Schedule. You may make changes to your entries as often as you wish up to the entry deadline.



Visit the tournament guides page of the AIA website to download the form below, fill out, and email to David Hines at dhines@aiaonline.org .

The form can be found http://www.aiaonline.org/athletics/tournament_guides.php.

For any questions please contact David Hines; AIA State Tournament Coordinator; dhines@aiaonline.org

Deadline: 10 a.m. on Monday of each State Meet

Conference	(Ex. 5A DI)		
School Name			
Head Coach's Name			
Coach's Day Phone		Coach's Evening Phone	
Coach's Email			

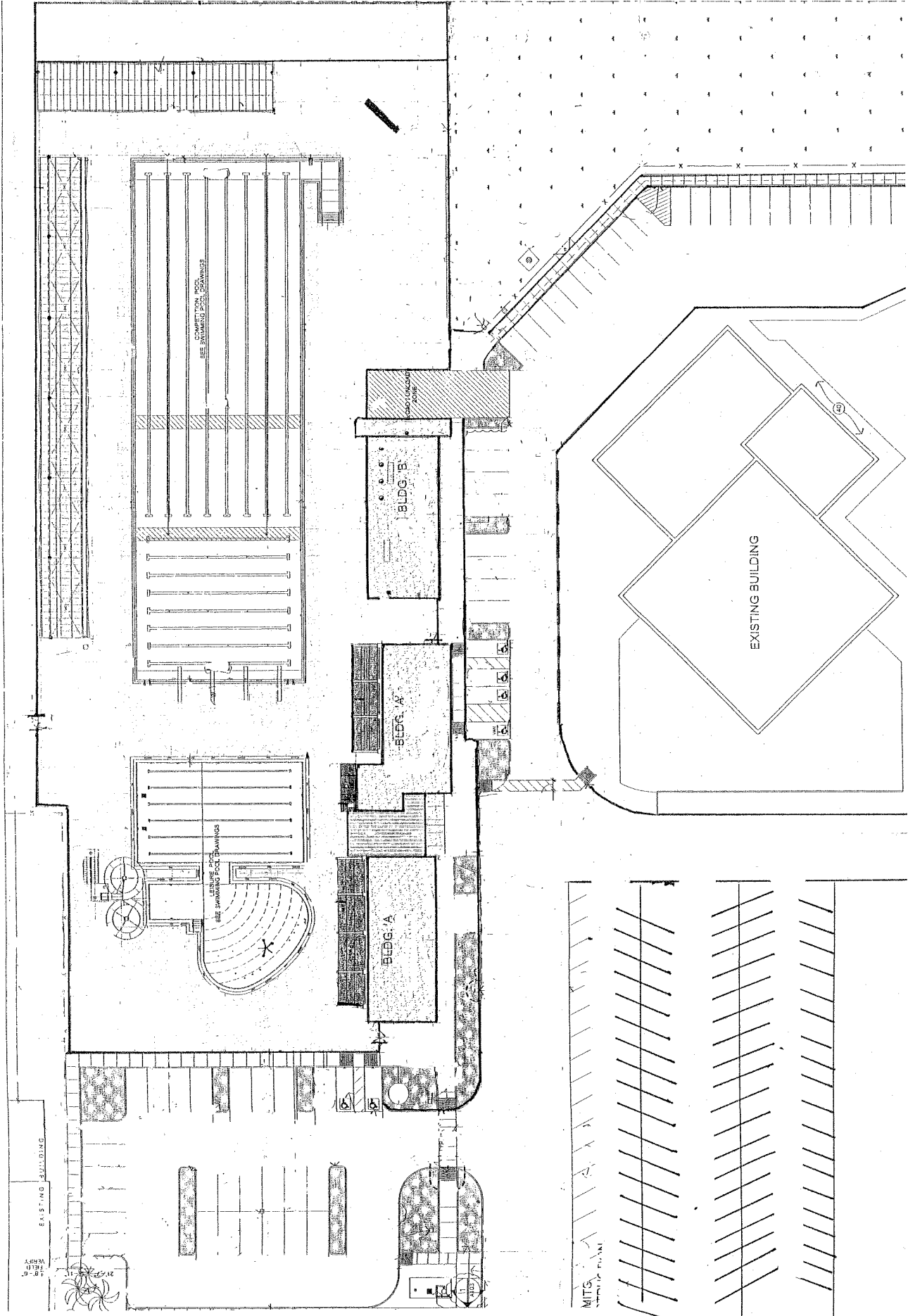
Please list coaches who will be needing credentials for the state championship meet:

Swim Coach 1	
Swim Coach 2	
Swim Coach 3	
Diving Coach	

Due to crowd control issues, student managers and statisticians will not be allowed on the competition deck.

Student managers/student statisticians will be admitted into the facility with the team and can gain access to the bleacher area if they accompany the team's credentialed coaches at the start of each day's events.





18'-0" FEET MARKS

EXISTING BUILDING

MITTS

